



JOB POSTING

POSITION: Picker/Packer
STATUS: Part-time, Contract (3 months)
LOCATION: Kohl & Frisch Limited (Calgary, AB)
REPORTS TO: Operations Manager
DEPARTMENT: Supply Chain

Founded in 1916, Kohl & Frisch Limited has a solid reputation in the healthcare industry that distinguishes it as the only national, Canadian-owned and operated wholesale distributor. A family-owned company, it is one of Canada's leading national distributors and is the essential link between pharmaceutical manufacturers and healthcare providers. Kohl & Frisch is fully equipped to service large chain retailers, independent pharmacies, clinics, and hospitals for all their Rx, OTC, home healthcare, and front shop needs.

Primary Role of This Position

The Picker/Packer is responsible for moving product and completing orders.

The Picker/Packer shall ensure operations are compliant with applicable GMP standards as defined by GUI-0001 "Good Manufacturing Practices" and GUI-0069 "Guidelines for environmental control of drugs during storage and transportation".

Major Responsibilities

Under the direction of the Operations Manager, the Picker/Packer will:

- + Accurately and effectively pick and pack orders to the customers' specifications
- + Pack items by following general packing guidelines
- + Inspect and ensure quantity of articles are picked and packed accurately
- + Maintain productivity standards
- + Assist with putting away inventory
- + Maintain work areas according to company health and safety standards
- + Perform other related duties as assigned
- + Perform other duties as required

In all cases, the Picker/Packer will:

- + Maintain a clean and tidy work area
- + Perform all duties in a safe and efficient manner and in accordance with company health and safety standards

Qualifications

- + Must be able to lift and move boxes weighing up to 50 lbs
- + Must be able to stand for a minimum of 8 hours
- + Excellent attention to detail and basic math skills
- + Previous experience an asset
- + Team player

Hours of Work

Friday 1:30 PM to 10:00 PM
Sunday 12:00 PM to 8:30 PM

How to Apply

If you are interested in applying, please submit a cover letter and a résumé by Tuesday, July 23, 2024, to: recruitment@kohlandfrisch.com.

Please ensure you specify the job title, **Picker/Packer – Calgary**, in the subject line of your email.

Kohl & Frisch would like to thank all applicants for their interest. Only those candidates who are selected for an interview will be contacted. Kohl & Frisch Limited welcomes applications from individuals with disabilities and provides accommodations upon request for candidates taking part in the selection process.