



JOB DESCRIPTION

Title: Senior Financial Analyst, Reporting
Location: Concord, ON
Department: Finance
Reports to: Manager, Reporting & Analysis
Status: Full Time

Primary Role of this Position

The Senior Financial Analyst is responsible for leveraging his/her exceptional analytical skills to utilize data and available systems to support financial analysis, month end reporting and recommendations. The individual will also play an important role in treasury management, as well as supporting month end reporting requirements.

Major Responsibilities

- + Build strategic models to support analysis of the various P&L line items such as SG&A, wages and freight results;
- + Financial modelling and reporting on various Treasury functions such as payroll, cash management and interest reporting;
- + Business partner to various cost centres such as Transportation, Continuous Improvement, Operations and Financial Planning and take ownership over cost centre reporting related to SG&A;
- + Track, report and present performance of cash management function;
- + Communicate and liaise with management across the business to support analysis and reporting of financial metrics;
- + Support forecasting function and analyze for consistency and reasonableness;
- + Identify and analyze key variances to forecast and budget and provide explanations of financial results to management;
- + Report management – design, develop and implement new reporting to support the business as well as manage current monthly reporting. Become a subject matter expert on current reporting tool Adaptive;
- + Support the accounting month end – journal entries, reporting, reviewing results etc. as required;
- + Initiate, support and contribute to special projects, process improvements and automation
- + Assist in the preparation of key components of the annual financial budget;
- + Develop and create monthly reporting packages for management;
- + Make recommendations based on analysis;
- + Create and evolve analysis tools utilizing available systems to facilitate financial analysis and new reporting requirements;
- + Gain industry knowledge and ensure financial reporting/tracking is consistent with industry standards;

Education & Experience

- + University degree in Commerce (i.e. BBA, BCom,) and/or MBA
- + Finance related designation (CA, CPA) preferred
- + 3 – 5 years' experience in finance, preferably in a wholesale/distribution or manufacturing environment

Qualifications

- + A self-starter who thrives on preparing analyses to understand business performance
- + Strong organizational skills, the ability to multi-task and attention to detail in all areas of work are crucial
- + Ability to work efficiently as a part of a team and independently
- + Strong analytical skills with an ability to get into the details, while also seeing and understanding the big picture;
- + Fast learner and self-starter
- + Demonstrates a very high interest level and aptitude for systems applications to facilitate analysis or improve efficiencies and controls over data
- + Exceptional analytical skills and high level of attention to detail
- + Effective communication and interpersonal skills to deal with other functions and senior management
- + Excellent follow-up skills, proactively takes initiative and suggests process improvements
- + Excellent skills in Microsoft products
- + Experience working with a variety of reporting tools, candidates with experience with Adaptive would be an asset
- + Strong accounting knowledge and high degree of technical aptitude

Interested candidates can send their CV to Frances Vaianisi at fvaianisi@kohlandfrisch.com in Human Resources quoting the role they are applying for in the subject line.

Only those selected for an interview will be contacted.