



JOB POSTING

POSITION: Network Administrator
STATUS: Full-Time
LOCATION: Kohl & Frisch Limited (Concord, ON)
REPORTS TO: Manager, IT Network & Infrastructure
DEPARTMENT: IT Infrastructure & Operations

Primary Role of This Position

The Network Administrator is responsible for installing, configuring, administering and documenting all network infrastructure components within the Kohl & Frisch environment. This position requires intermediate/senior-level knowledge of network design and troubleshooting and a good understanding of IT security. This individual will be leading projects related to network, VoIP, security and providing hands-on technical guidance ensuring availability of all systems for the business.

Major Responsibilities

- + Configure and support Kohl & Frisch's network infrastructure. This includes LAN, WAN, MPLS, VoIP and Wireless deployments.
- + Install/replace any network hardware devices such as firewalls, routers, switches, access points, etc.
- + Proactively identify enhancements to existing network hardware, configurations, technologies, and procedures to improve network performance
- + Participate in the designing phase of IT infrastructure projects
- + Use standard monitoring and analysis tools to identify, diagnose and solve network-related issues in our infrastructure
- + Provide network operational support to our server and security teams and Help Desk team
- + Interact with software and system development teams to provide network support
- + Assist in proactive monitoring of network security events using SIEM and work with internal/external teams in resolving threats
- + Work with ISPs and partners to maintain and troubleshoot network and security related incidents
- + Contribute to the documentation of network processes, systems, and configurations
- + Design and deploy new monitoring and telemetry systems where applicable
- + Participate in change management process and bring forward required changes for ongoing network maintenance
- + Assist in improving our cybersecurity requirements/standards and advice on best practices
- + Be available on-call including weekends for after-hours support
- + Be available to travel to multiple locations to set up new network infrastructure

Education and Experience

- + College diploma or university degree in the field of Internetworking/IT/Computer Science
- + 3–5 years' experience working with enterprise infrastructure
- + Knowledge of routing and switching (L2 & L3 protocols)
- + Experience in troubleshooting routers, switches, and firewalls
- + Knowledge of Windows and Linux servers

- + Knowledge of Windows Active Directory, DHCP, DNS
- + Basic understanding of Microsoft O365 and Azure environment
- + Knowledge of Wireless systems (802.11x)
- + Knowledge of VPN and MPLS network
- + Knowledge of managing firewalls and Intrusion Detection systems
- + Knowledge of Cisco and Fortinet products (Catalyst Switch, ISR, ASA, FortiGate, etc.)
- + Certifications in Cisco and Fortinet are preferred. CCNP and NSE4 would be considered an asset.
- + Creativity and innovation

In addition to the above experience, candidate must have:

- + Strong communication (written and oral) and interpersonal skills
- + Ability to work in a team-oriented, collaborative environment
- + Ability to work independently
- + Attention to detail and problem-solving abilities
- + Highly self-motivated and ability to take initiative
- + Ability to follow project management principles and tasks
- + Strong customer service skills
- + Ability to conduct research on network and security technologies and products

How to Apply

If you are interested in applying, please submit a cover letter and a résumé to: msslaczka@kohlandfrisch.com.

Please ensure you specify the job title, **Network Administrator**, in the subject line of your email.

Kohl & Frisch would like to thank all applicants for their interest. Only those candidates who are selected for an interview will be contacted. Kohl & Frisch Limited welcomes applications from individuals with disabilities and provides accommodations upon request for candidates taking part in the selection process.